



Sexual Assault Support Services
591 W. 19th Avenue
Eugene, OR 97401

SASS announces two job openings!

SASS, a nonprofit organization providing community education, outreach, advocacy and support to survivors of sexual violence, seeks two dedicated individuals to add to our staff. We offer competitive wages, benefits, flexible scheduling and rewarding work with the chance to make a difference in people's lives.

- 1. Advocacy Services Program Coordinator:** Coordinates all aspects of the Advocacy Program, supervises staff and volunteers. Empower, support and advocate for survivors of assault and abuse. Advocacy or crisis intervention experience and knowledge of the dynamics of sexual violence. Bilingual Spanish/English preferred. 40 hours/week; \$22,880-31,200/year, with health, dental and vision benefits.
- 2. Bilingual Advocate:** Empower, support and advocate for survivors of assault and abuse. Experience working with Latina/o communities preferred and fluency in Spanish required. 32 hours/week; \$11.50/hr to start, with health, dental and vision benefits.

Please call Sexual Assault Support Services at (541) 484-9791 or visit www.sass-lane.org for an application. Positions open until filled. Application review will begin May 17, 2010. AA/EEO.



Sexual Assault Support Services

April 21, 2010

Dear Applicant:

Thank you for your interest in Sexual Assault Support Services. We are a small, private non-profit organization providing social services and striving for social change. Our mission is to provide services to survivors of past and recent sexual assault and to change societal conditions that allow oppression, especially sexual violence, to exist. SASS creates social change by providing direct services, empowering survivors, and through organizing, education and outreach. Find out more about us at www.sass-lane.org or visit us on MySpace or Facebook for more information.

Recognizing that oppression perpetuates violence, we strive to end all forms of oppression and are committed to making all our services safe and accessible for everyone. We are dedicated to working in and creating a diverse organization that challenges all forms of oppression including sexism, racism, homophobia, classism, ageism, anti-Semitism, and ableism. If you share our vision of a world without violence and a workplace inclusive to all, SASS may be just the place for you!

Attached you will find an application form, including supplemental questions, as well as additional information about the available position and the qualifications needed by the successful applicant. The position is open until filled; **application review and selection process will begin on May 17th, 2010**. Please mail, or deliver your application, response to supplemental questions, resume and cover letter to:

Attn: Hiring Committee
Sexual Assault Support Services
591 West 19th Avenue
Eugene OR 97401

Thank you for your interest in SASS. If you'd like to join us in our mission to end sexual violence, support survivors, and change the world, we look forward to hearing from you soon!

Sincerely,

Jenny Lor
Interim Advocacy Services Program Coordinator
Hiring Committee



Sexual Assault Support Services

Application received: _____

Position applied for: _____

APPLICATION FOR EMPLOYMENT

Instructions: Please read the attached job description, and then complete this application. Return the application with a typed cover letter and your resume to SASS by the advertised deadline. Please be sure that you sign and date the application, and that you have answered all the questions. Feel free to use additional pages if necessary.

Name: _____ Phone: _____

Address: _____

Date available: _____ Driver's license: State: _____ # _____

List three references, with addresses, daytime phone numbers and occupations:

1. _____

2. _____

3. _____

How did you learn about this opening?

π Newspaper: _____

π Email list: _____

π Referred by: _____

π Internet Site: _____

π School: _____

π Other: _____

I authorize Sexual Assault Support Services to contact any references or other sources to verify and obtain information in assessing my qualifications, unless otherwise specified on application. I certify that all my statements on this application are true.

Signature: _____ Date: _____

Relevant Work or Volunteer Work Experience - Please start with most recent

1/2001

Employer	Dates		Compensation		May we contact?
Address	From	To	Start	Final	
Type of Business	Nature of Work:				
Phone	Hours per Week				
Job Title					
Supervisory Responsibilities? If yes, describe.					
Immediate Supervisor (Name & Title)					
Reason for leaving or changing					

Employer	Dates		Compensation		May we contact?
Address	From	To	Start	Final	
Type of Business	Nature of Work:				
Phone	Hours per Week				
Job Title					
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Phone	Hours per Week				
Job Title					
Supervisory Responsibilities? If yes, describe.					
Immediate Supervisor (Name & Title)					
Reason for leaving or changing					

EDUCATION

	School Name, State	Years Completed	Major/Degree	Course of Study
High School, GED, Certificate		(please circle) 9 10 11 12		
College/University		1 2 3 4 degree awarded? Yes No		
Graduate/ Professional		1 2 3 4 degree awarded? Yes No		
Other scholastic education				
Special training, aptitudes or achievements, languages, etc.				

Please note and explain any incidents that may be included in your driving record over the last three years:

Criminal background check: Have you ever been convicted of a crime other than a minor traffic violation?

No

Yes. If yes, please explain: _____

(Sexual Assault Support Services conducts background checks and will determine whether a reported criminal offense is job-related and inappropriate with the nature of our services.)

Affirmative Action Statement: The information requested below is optional. Your response will help in implementing our affirmative action policy and will be kept confidential. Your decision not to complete this section will not affect consideration of your application.

Candidates for employment will be considered without regard to race, ethnicity, gender, age, religion, national origin, political or union affiliation, sexual preference/orientation or marital status. Physical or mental disabilities will not disqualify a candidate who meets job requirements. These policies are designed to provide equal opportunity to all candidates for employment and to assure full compliance with applicable local, state and federal laws.

Name: _____ Signature: _____

Racial or ethnic group or national origin: _____

Disability: _____

Supplemental Questions

Please do not exceed two typewritten pages. Feel free to respond in English or Spanish.

1. Why do you want to work at Sexual Assault Support Services?
2. Please read through the job description and describe your relevant experience and qualifications.
3. Please define and describe what you see as the possible cause or causes of sexual violence. What are your ideas about the relationship between institutional oppression and the work to end sexual assault?